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## **Making Templates from master copies.**

To transfer the master copy of templates on to template plastic use a flat surface, a desk or sewing table, place the master copy paper on the table and keep in place by using masking tape on four sides. Then position the template plastic over the paper use masking tape to keep this in place, figure 1.



**Figure 1**

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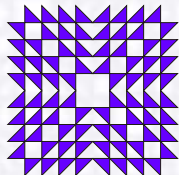
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for details of rates for teachers who want to use a pattern for a workshop.**



**Figure 2**

**Use a ruler and a sharp pencil , line the ruler up  
with the line of the template then draw down the line with  
the pencil, when each template is completed use a pen to  
write the number, name and the word "top" so when you  
draw round the template on fabric the top is face down on  
the wrong side of fabric. Figure 2.**

**Use a sharp pair of scissors to cut out the templates, if you have a lot of different templates it may  
be best to cut them out as you need them, cut along the pencil line so when finished there should not be  
a pencil mark round the template.**



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To transfer the template on to the fabric use a sheet of sand paper to keep the fabric in position, place the fabric on the sand paper with the right side facing down, place the template on the fabric with the top facing down, use a sharp pencil, figure 3, some templates need a 1/4" seam allowance added so you will need to leave enough fabric to add the seam allowance before drawing the round the next template, the instructions will tell you if you need a seam allowance. Use a ruler to add a seam allowance, line the 1/4" of the ruler on the pencil line add draw a second line to create the seam allowance.



Figure 3

Use fabric scissors to cut out the fabric, along the pencil line of the seam allowance or the line of the templates depending on whether you need a seam allowance, figure 4 includes the seam allowance.

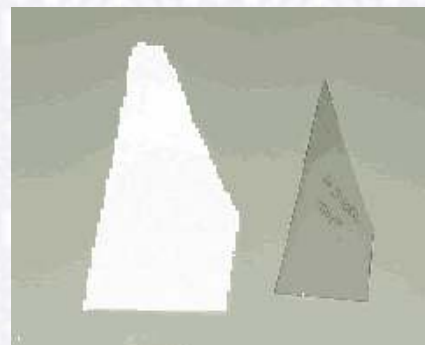


Figure 4